



Cabinet

Thursday, 28th September, 2023 at 5.30 pm
Conference Room, Parkside, Chart Way, Horsham

Councillors:	Martin Boffey	Leader
	John Milne	Deputy Leader and Planning & Infrastructure
	Mark Baynham	Finance & Resources
	Colette Blackburn	Climate Action & Nature Recovery
	Ruth Fletcher	Local Economy & Place
	Jay Mercer	Environmental Health, Recycling & Waste
	Jon Olson	Leisure, Culture & Green Spaces
	Sam Raby	Housing, Communities & Wellbeing

You are summoned to the meeting to transact the following business

Jane Eaton
Chief Executive

Agenda

	Page No.
1. Apologies for absence	
2. Minutes	5 - 12
To approve as correct the minutes of the meeting held on 20 July 2023 <i>(Note: If any Member wishes to propose an amendment to the minutes they should submit this in writing to committeeservices@horsham.gov.uk at least 24 hours before the meeting. Where applicable, the audio recording of the meeting will be checked to ensure the accuracy of the proposed amendment.)</i>	
a) Minutes - exempt	13 - 14
Cabinet may exclude the press and public for Item 2a and to do so it must pass a resolution in the following terms: RECOMMENDED that members of the Press and public be excluded from the meeting for the following item of business under Section 100A(4) of the Local Government Act 1972 on the grounds that: it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act; namely information relating to the financial or business affairs of any particular person (including the authority holding that information) and the public interest in maintaining the exemption outweighs the public interest in disclosing the information. To approve as correct the exempt minutes relating to items 13 and 14 considered at the meeting held on 20 July	
3. Declarations of Members' Interests	
To receive any declarations of interest from Members of the Cabinet	

4. **Announcements**
To receive any announcements from the Leader, Cabinet Members or the Chief Executive
5. **Public Questions**
To receive questions from and provide answers to the public in relation to matters which in the opinion of the person presiding at the meeting are relevant to the business of the meeting
6. **The Council Plan 2023-27, the Annual Plan 2023-24 and their resourcing** 15 - 28
To consider the report of the Leader of the Council
7. **Conservation Area Assessment and Designations: Horsham (Park Terrace Gardens)** 29 - 70
To consider the report of the Cabinet Member for Planning and Infrastructure
8. **Horsham District Council - Local Development Scheme** 71 - 104
To consider the report of the Cabinet Member for Planning and Infrastructure
9. **Electricity and Gas Procurement Contract** 105 - 112
To consider the report of the Cabinet Member for the Local Economy and Place
10. **Shared Procurement Service - Joint Procurement Strategy 2024 - 2030** 113 - 134
To consider the report of the Cabinet Member for Finance and Resources
11. **Horsham Business Improvement District (BID) Proposal** 135 - 142
To consider the report of the Cabinet Member for the Local Economy and Place
12. **Parking Services Business and Charity Discount Policy** 143 - 154
To consider the report of the Cabinet Member for Finance and Resources
13. **ANPR Procurement Bid** 155 - 176
To consider the report of the Cabinet Member for Finance and Resources
14. **Supply of Tyres and associated Parts & Services for Horsham District Council & Crawley Borough Council** 177 - 184
To consider the report of the Cabinet Member for Environmental Health, Recycling and Waste
15. **Disabled Facilities Grant - approval of budget and grant allocation** 185 - 190
To consider the report of the Cabinet Member for Environmental Health,

Recycling and Waste

16. **Overview & Scrutiny Committee**

To consider any matters referred to Cabinet by the Overview & Scrutiny Committee

17. **Forward Plan**

To note the Forward Plan (latest published version available at: [September Forward Plan](#))

18. **To consider matters of special urgency**

A matter of special urgency has arisen in relation to Swan Walk Car Park works. All elements of Special Urgency 4g.22 of the Council's Constitution have been complied with.

[Special Urgency Notice](#)

a) Swan Walk Car Park Works - contract award and budget allocation

191 - 222

To consider the report of the Cabinet Member for Local Economy & Place

Agenda Item 7 - APPENDIX 2: Conservation Area Appraisal and Management Plan - Horsham (Park Terrace Gardens)